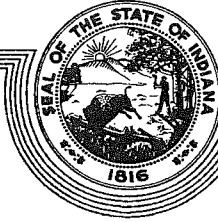


# STATE OF INDIANA



INDIANA UTILITY REGULATORY COMMISSION  
101 W. WASHINGTON STREET, SUITE 1500E  
INDIANAPOLIS, INDIANA 46204-3407

<http://www.in.gov/iurc>  
Office: (317) 232-2701  
Facsimile: (317) 232-6758

August 31, 2010

Dear Master Meter Operator:

The Pipeline Safety Division of the Indiana Utility Regulatory Commission regularly conducts inspections of your company's underground gas facilities, associated records and supporting documents. The natural gas system on your property (or properties, as may be the case) is (are) designated as a "master meter system" according to federal pipeline safety regulations. This is due to the fact that gas is purchased through a single meter from an outside supplier and then resold to the residents, usually with rent. Property owners with such gas distribution systems, whom we consider "gas operators", are responsible for ensuring that the system is installed and maintained in accordance with federal and state regulations. The fact that your systems are underground necessitates our visits to your communities and offices.

Through the inspection process, we have learned that there are a number of issues unique to operators in your peer group. New regulations have been adopted and compliance with those, as well as with existing regulations, can be overwhelming for small operators who have limited time and resources to dedicate to regulatory compliance.

In an effort to bring the new regulations to your attention and to help clarify the issues for you, the Pipeline Safety Division of the Indiana Utility Regulatory Commission invites you to attend a Master Meter Seminar on Thursday, November 4, 2010. This will provide you and your staff an opportunity to gain greater understanding of what is required to comply with regulations. **Management company representatives and/or property owners are strongly encouraged to attend**, as the responsibility for compliance ultimately resides with you. The topics presented during the seminar will be paired with the inspection document that our inspectors follow when we visit with you. We hope that this will aid us in presenting our information, and that it will be more meaningful to you as you yourselves will be able to follow the process and know what we will ask to see and why.

Please join us for our seminar on November 4, 2010 at 8:00 A.M. in the Roosevelt Ballroom in the Fort Harrison State Park Inn, 5830 North Post Road, Indianapolis, IN. A minimal \$40.00 fee per person is requested to help cover the expense for the room and a catered lunch. We anticipate the seminar being completed by 5:00 PM. Our goal in hosting this event is to share information needed to bring all gas master meter operators into compliance with federal and state pipeline safety regulations.

Enclosed is a map and information needed to RSVP. **Due to limited space, please reserve your spot ASAP.** Deadline for seminar registration will be October 22, 2010. A block of rooms has been made available for participants at a reduced rate. You may contact the Fort Harrison State Park Inn directly at (317) 638-6000 and ask for reservations under "IURC10." The cut-off date for this block of rooms is October 3, 2010. If other lodging is desired, you may select whatever is most suitable to your needs. We hope to see you on November 4th! Do not hesitate to contact this office at (317) 232-2718 or (317) 233-9841 should you have any questions or suggestions.

Sincerely,

William Boyd  
Director Pipeline Safety Division  
Indiana Utility Regulatory Commission